



**ARKANSAS**  
**DEPARTMENT OF ENVIRONMENTAL QUALITY**  
 Teresa Marks, Director

**Grant Number**  
 USW 00-08

**Solid Waste Management Division, Programs Branch**  
**SOLID WASTE AND RECYCLING GRANTS**  
**2008 APPLICATION FORM**  
 (STATE FISCAL YEAR 2009)

- 1.0 Upper Southwest Regional Solid Waste Management District  
 Name of Applicant (This may be a city, county, municipality, etc.)
- 1.1 Nicki Dyer-Litchford  
 Contact Person (This person must be available to answer questions regarding this grant.)
- 1.2 545 Williamson Loop                      Horatio                      Sevier                      71842  
 Address    City    County                      Zip
- 1.3 870-584-6761                      870-642-2904                      razorbackfarm@earthlink.net  
 Area Code                      Telephone    Fax    E-mail

2.0 Grant Category: Check One (Please select only one category per application.)

<input checked="" type="checkbox"/> Administrative	<input type="checkbox"/> Material Recovery Facility
<input type="checkbox"/> Composting Equipment Specify type	<input type="checkbox"/> Recycling Equipment Specify type
<input type="checkbox"/> Education	<input type="checkbox"/> Solid Waste Planning
<input type="checkbox"/> Transfer Station with Recycling	

2.1 Project Total Cost                      Grant Amount Requested  
 \$ 27,789.00                                      \$ 27,789.00

- 3.0 **Project Description** – All grant applications, including administrative, must include a detailed project description. At a minimum, answer the following:
- 3.1 The project's goals and how the project will be conducted (such as, how will materials be collected and marketed, and how public awareness of the project will be increased).
- 3.2 What items are/will be recycled.
- 3.3 Project location and population served by the proposed project (whom do you expect to participate in the program?).
- 3.4 The days and hours of operation. (If funding equipment, how many days/hours will it be used for the project?)

### 3.0 Project Description- Upper Southwest RSWMD Administration

- 3.1 This grant fund will be use to perform the administrative duties that are required of the district. These duties include assisting the recycling centers daily for advice and assistance in all areas of recycling, facilitating all grants and reporting information to the state department, and executing an educational program throughout the district to inform citizens about recycling opportunities.
- 3.2 In the Upper Southwest RSWMD there are a number of commodities that are recycled from clothing and textiles to glass and plastics.
- 3.3 The Upper Southwest RSWMD serves nine counties in the Southwest corner of Arkansas, with an estimated population of 126,563. We expect that seventy percent of this population will participate in this program in some capacity,.
- 3.4 This project will fund an administrative position that will be available a standard forty hour, five day work week.

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**4.0 Administrative Requirements**

4.1 Does the applicant hold current environmental permits required for this project?

Yes  No  No, but have applied  Not Applicable

4.2 If existing equipment serves the project area, provide justification why this project is not a duplication of services.

4.3 Does the applicant have sufficient resources to effectively operate the project for the purpose(s) specified in the application? *(Grant recipients must show that adequate revenues are being collected to support the long-term operation and maintenance of a grant-funded project. Items such as equipment maintenance and supplies, utilities, labor and transportation costs should be considered.)*

Yes  No

4.4 Projected beginning date 01-01-09

4.5 Projected completion date 12-31-09

4.6 Attach completed Budget, Appendix A

4.7 Attach signed Minimum Conditions of Grants, Appendix B

4.8 Attach proof of publication and public comments received regarding the grant request. *(A description of the grant proposal must be inserted in a newspaper of general circulation in the area affected by the project a minimum of 30 days prior to the submission of the grant application. This must include a solicitation of written comments from the public. For a sample public notice, see Appendix C)*

***Ensure that Section 5.0 Signature and Certification is completed and accompanies each grant application.***


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**5.0 Signature and certification**

The authorized representative of the organization applying for the grant and the Regional Solid Waste Management Board Chairman both must sign the application. The authorized representative must have the authority to obligate the applicant's resources.

I certify that to the best of my knowledge, the information provided in this application and its attachments is correct and true. I understand and agree that if grant money is subsequently awarded as a result of this application, I will comply with all applicable statutory provisions and with applicable terms, conditions, and procedures of the ADEQ grant program. I certify that all proposed activities will be carried out and that all grant money received will be utilized solely for the purposes for which it is intended unless written authorization is provided by the Regional Solid Waste Management District and the Arkansas Department of Environmental Quality.



Signature of Applicant's Authorized Representative

recycling coordinator

(870) 584-6761

12-16-08

Title

Telephone Number

Date



Signature of RSWMD Board Chairman

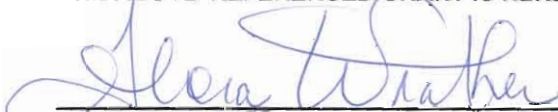
Max Tackett

12-17-08

Print name

Date

**THE ABOVE-REFERENCED GRANT IS HEREBY APPROVED.**



Flora Wrather (ADEQ Programs Branch)

2-23-2009

Date



Michael Robinson (ADEQ Solid Waste Management Division Chief)

2-23-2009

Date

**APPENDIX A – PROJECT BUDGET**

COSTS SHOULD BE BUDGETED FOR FIRST YEAR ONLY.  
REVENUE SHOULD BE PROJECTED FOR THREE YEARS.

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- (A) **PROJECT BUDGET SUMMARY** – Fill in all applicable spaces. Total ADEQ Grant Funds Requested and Total Project Costs must match the figures shown on page one (1) of the application. Be sure to total grant funds requested, matching resources, and total costs. Providing matching resources is not mandatory to be considered for a grant but is a measure of cost effectiveness of your application.

(A) Project Budget and Summary	ADEQ Grant Funds Requested	Matching Resources*	Total Costs
1. Personnel Services	27,789		27,789
2. Professional Services			0
3. Capital Outlay			0
4. Services and Supplies			0
5. Total ADEQ Grant Funds Requested (Transfer to Page 1)	27,789		
6. Total Matching Resources Committed to the Project		0	
<b>TOTAL PROJECT COST</b> (Transfer to Page 1)			27789

- (B) **REVENUE TO CONTINUE PROGRAM** – List all revenue sources, present or future, to maintain the project beyond the grant. This section must be completed.

(B) Revenue to Continue Program	Year 1	Year 2	Year 3
Grant Funds (specify type of grant) administration	27,789		
Landfill Tipping Fees	20,000	20,000	20,000
Local Sales Tax			
Mandatory User Fees			
Sale of Recycled Material	15,000	15,000	15,000
Solid Waste Assessment			
Other (specify)			
<b>TOTAL REVENUE</b>	62,789	35,000	35000

## APPENDIX B - MINIMUM CONDITIONS OF RECYCLING GRANTS

The following items are **not** eligible for funding from recycling grants:

Taxes  
Reimbursement of funds  
Retroactive purchases  
Legal fees  
Licenses or permits  
Land acquisition  
Vehicle registration  
Utilities including telephone  
Office equipment

All grants are subject to the requirements of A.C.A §8-6-601 et. seq. and Arkansas Pollution Control and Ecology Commission Regulation 11, Chapter Five: Solid Waste Management and Recycling Grants Program. Highlights include:

Grant Recipients agree to:

- Conform to all state laws on the purchase, use or sale of equipment and facilities secured with grant funds.
- Have design plans for construction of permanent facilities with an estimated cost of \$50,000 or greater approved by a professional engineer unless otherwise approved by ADEQ.
- Seek competitive bids or requests for proposals (RFP) for purchase of equipment or services with an estimated cost of \$15,000 or greater. This should be done through an advertisement in an area newspaper of general circulation.
- Start grant project before application deadline for the next grant round. Delays must be approved in writing by both the RSWMD and ADEQ.
- Develop the recycling program presented in the application and expend all grant funds within three years. Extensions must be approved in writing by both the RSWMD and ADEQ.
- Actively seek to market or reuse materials collected in three years.
- Use any interest earned on grant funds exclusively for this or other recycling programs.
- Maintain an orderly accounting system to document that grant expenditures are made in accordance with project budget. This includes keeping copies of all bids, paid invoices, canceled checks, and other appropriate paperwork.
- Report to the RSWMD for five or more years as directed by ADEQ & the board.



## PUBLIC NOTICE

The Upper Southwest Regional Solid Waste Management District will submit a grant application to the Arkansas Department of Environmental Quality, Solid Waste Division, and Recycling Branch on behalf of the Howard County Children's Center and Upper Southwest Regional Solid Waste Management District. The grants will be written in the amount of \$60,000.00, \$27,789.00 and \$26,550.00. The applications propose to utilize the funds in the following ways: to purchase a commercial shredder for recycling department of the HCC, to fund the recycling coordinators position for the district, and to purchase a truck to pick up recyclable materials within the district. The applications may be viewed at the districts office at 909 Landfill Rd; Nashville, AR 71852-0909 where written comments will be accepted for the next thirty days.

Nashville News  
PLEASE PUBLISH ONE TIME

BILL TO:

UPPER SW RSWMD  
P.O. BOX 909  
NASHVILLE, AR 71852-0909

Please send Proof of publication to  
NICKI DYER-LITCHFORD  
545 Williamson Loop  
Horatio, AR 71842